

Minutes of the
Mid-Wisconsin Federated Library System
Board of Trustees Meeting
Tuesday, February 4, 2014

This meeting was originally scheduled for January 28, 2014 but due to inclement weather was cancelled.

The regular meeting of the MWFLS Board of Trustees was called to order at 6:00 p.m. at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin. Ruth Schmitt called the meeting to order. Ruth welcomed Trustees, Staff, and Librarians.

ROLL CALL

MEMBERS PRESENT: Sarah Butts, Jane Colwin, Polly Edgar, Geri Feucht (arrive 6:08)
Cindy Helt, Paul Marose, Gary Morgenstern, Doug Rakowski, Ruth Schmitt, Sue Smith, Dan Stoffel.

MEMBERS ABSENT:

MEMBERS EXCUSED: Dwayne Morris, William von Rohr, Audrey Wolter

MWFLS STAFF: Sue Cantrell, System Director; Dustin Foust, Library System
Services Technician, Jackie Jacak, Business Manager.

GUESTS PRESENT: Mike Gelhausen and John Edgar.

MINUTES

A motion was made by Rakowski and seconded by Smith to approve the November 26, 2013 minutes. Motion carried by voice vote, all in favor.

FINANCIAL REPORTS

A motion was made by Stoffel and seconded by Marose to approve payment of November/December Computer Checks in the amount of \$107,273.86 and Manual Checks in the amount of \$1,232.98 and director requested reimbursement of \$322.76 for a total of \$108,829.60. Motion carried by roll call vote, all in favor.

OPERATIONS REPORT

Director's Report

- Due to the extreme cold and heavy weight of the carts coming in the front entryway, the tile in the entryway started to fall apart. Jim Tideman of Action Logistics graciously fixed the entryway at no cost to the system. Cantrell was very pleased with the work. This is just a temporary fix until winter passes.

IT Committee Report

- The IT Committee met December 5, 2013 and January 22, 2014. Rakowski has agreed to chair the committee.
- The committee will offer support to Cantrell and Foust in regard to future system IT needs and help formulate policies.

Nominating Committee

- The nominating committee met prior to the February 4th meeting.
- Marose suggested going forward that the Executive Committee slate of officers be changed every couple of years. Cantrell suggested changing the bylaws to reflect this idea.

NEW BUSINESS

2014 Election of Officers

Marose, Chair, of the Nominating Committee offered the following slate of officers:

Jane Colwin, President, Jefferson County
Polly Edgar, Vice President, Washington County
Dan Stoffel, Treasurer, Washington County
Sue Smith, Secretary, Dodge County

Marose posed the question if there were any other nominations from the floor? Hearing none, he moved that the nominations be closed.

It was moved by Marose and seconded by Rakowski that a unanimous ballot be cast as proposed. Motion carried by voice vote, all in favor.

Edgar would like to see the bylaws changed as discussed earlier to reflect term limitations. Stoffel suggested staggering the terms.

Closed Session

It was moved by Colwin and seconded by Edgar to move into closed session at 6:21 p.m. per exemption 19.85 (1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". Regarding MWFLS employee. Motion carried by roll call vote, all in favor.

It was moved by Schmitt and seconded by Colwin to move back into open session at 7:28 p.m. Motion carried by roll call vote, all in favor.

MWFLS IT Policy

It was moved by Edgar and seconded by Smith that the MWFLS Board of Trustees accept and approve the Mid-Wisconsin Federated Library System Support Policy as provided in the January 28, 2014 board packet. Motion carried by voice vote, all in favor.

ADOPT NEXT MEETING DATE & ADJOURNMENT

Next meeting will be Tuesday, February 25, 2014 at 6:00p.m at Mid-Wisconsin Federated Library System, 112 Clinton Street, Horicon, Wisconsin.

It was moved by Smith and seconded by Edgar to adjourn the meeting.
Colwin, Board President, adjourned the meeting at 7:33 p.m.

Respectfully Submitted,
Jackie Jacak, Recording Secretary